cBRAIN

F2 for Records and Documents Management – part of the Digital Back Office

Functionality

By default, the platform ensures record and document management. All case work is conducted in the same software, and records and documents are associated with the case they belong to, guaranteeing that all available information contained in documents and records is associated with the right case. Documents can be tracked and worked on by multiple employees, securing a single source of truth and transparency of content. It therefore becomes easy to manage the document from creation to completion. The records capture the information e.g. in documents and safeguards the overall understanding of information of multiple items.

Key Benefits

It makes the document-management process more efficient by automating key tasks such as assembly, approval, and quality assurance steps. It therefore makes it easier to store and collaborate on electronic documents. The records management aids in the life cycle of gathered information.

Software

F2 record and document management is part of the core software where all documents and records are automatically saved in the system, ensuring that all information is captured in the software.

About F2 and The Solution Gallery

F2 is like a Swiss Army Knife for government digitization. The standard software can support almost any type of organization, and process templates make it easy to reuse best practices and proven process solutions. F2 can be used just for a smaller department and without process configuration, it can be used for a specific process, or it can be implemented for the entire organization and multiple processes.

A process template can be copied and reconfigured, and process templates thereby offer fast track and low-risk digitization. Working with many different customers and projects across countries, we have a build experience and a large library of process templates ready for reuse.

If you look to fast track to digitizing based on proven solutions, please have a look into our solution gallery and get inspired. Find a process template and have it re-configured for your specific requirements.

About cBrain

cBrain is listed at Nasdaq-OMX with offices in Europe, the USA, and the United Arab Emirates. In Denmark, which ranks number one in the global UN E-government index, we serve more than 50 government organizations and 2/3 of all Danish ministerial departments run their business on our software.

We believe in a society based on democracy with digitization being the enablers for a new generation of strong, transparent, and efficient government institutions. Please see our CSR report and SDG 16 commitment to help to develop strong and accountable institutions.

Contact us

For General Inquiries

Niels Tanderup
Director Global Affairs
nit.cbrain.com